



BIRTHDAY INFORMATION REQUEST FORM

DATE/TIME:

Event Date: (xx/xx/xx)		Event Start Time: (xx:xx am/pm)		Event End Time: (xx:xx am/pm)	
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VENUE INFORMATION:

Location Name:	
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GUEST OF HONOR:

First Name:	
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INTRODUCTION SONG: *(if applicable)*

Song Title:	
Artist:	

If you have any other special announcements or dedications that you would like mentioned, please list them below.
(Examples: Other Birthdays, Anniversaries, etc.)

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SONG REQUESTS FORM

(Please use this form to specify any special songs that you'd like played at your party.)

SONG TITLE:	ARTIST:

Once the form has been filled out using your computer, please save it and e-mail it to us at **mypartyinfo@primetimeent.com**. Alternatively, you can print it out and mail it to us using the postal address below.